

Workshops ILEC – International Legal English Certificate

Cambridge ESOL, TransLegal and Cambridge University Press are pleased to offer three **one-day Legal English workshops** on the **International Legal English Certificate (ILEC)** in **Vienna, Munich** and **Hamburg**. The workshops aim to provide participants with a good understanding of how to design and teach courses in Legal English.

Monday 6th July 2009, Vienna 10.00 – 18.30

Monday 27th July 2009, Munich 10.00 – 18.30

Wednesday 29th July 2009, Hamburg 10.00 – 18.30

Venues

Monday 6th July, Vienna 10.00 – 18.30
Tech Gate Vienna Donau-City-Strasse 1, A-1220 Wien

Monday 27th July 2009, Munich 10.00 – 18.30
Platzl Hotel Sparkassenstraße 10, 80331 München

Wednesday 29th July 2009, Hamburg 10.00 – 18.30
Bucerius Law School Jungiusstraße 6, 20355 Hamburg

Event Programme

9.15 – 10.00 **Registration**

10.00 – 11.00 **Introduction to Teaching Legal English - How to teach Legal English:** This introductory session focuses on the needs of teachers, students and lawyers alike.

11.00 – 12.15 **Setting up an ILEC class:** After a short overview of the ILEC exam (task setup, etc.), this session will focus on how to set up an ILEC class, based on Cambridge ESOL materials. Universities and private language schools might offer a suite of Legal English courses that exceed the scope of ILEC and include specialist courses, such as contract drafting and negotiating for lawyers etc.

13.45 – 14.45 **Materials development for Legal English:** The writers of the best selling International Legal English series will explain the method used to develop exercises and tasks based on authentic texts in order to highlight the importance of teaching lexical chunks, collocations, semi-technical as well as technical terms while also looking at text structure and moves (genre analysis). This will enable participants to understand the approach behind the ILE books while also enabling them to develop their own tasks and materials.

14.45 – 16.00 **Course design for Legal English:** In this workshop teachers will work together in groups of two or three to design two ILEC sessions of 90 minutes length, working with Cambridge ESOL and Cambridge University Press materials. Finally, teachers will present their model sessions to the group. There will be time allocated for final questions.

16.45 – 18.15 **Presentation of ILEC to law firms:** This interactive presentation includes an introduction to ILEC, available materials and support and information on how to set up an ILEC course in-house or working together with language schools respectively. Final question and answers session.

18.15 **Handing Certificates of Attendance**

Presenters

Matt Firth, TransLegal Production Manager & University of St. Gallen, Switzerland and co-author of Introduction to International Legal English published by Cambridge University Press.

Amy Krois-Lindner, University of Vienna, Austria and author of International Legal English as well as co-author of Introduction to International Legal English published by Cambridge University Press.

Registration

This event is free of charge. Workshops and refreshments will be provided courtesy of Cambridge ESOL, TransLegal and Cambridge University Press. There are a limited number of places available for this seminar. **Please register as soon as possible** in order to secure a place. Registration will close one week before the seminar or earlier if the event is fully booked before.



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